

220 Kenneth C. Forrer, M.D., Scholarship Committee

Purpose: To honor students from California, Nevada and Hawaii who have demonstrated service to their community, academic ability, leadership, moral integrity and initiative, and who desire to earn a college or vocational degree. Scholarships will be awarded in three (3) groups: Circle K, Key Club and KIWIN'S (hereinafter known as "Service Leadership Programs" or "SLP").

220.1 Structure

- A. The Committee will consist of the following Kiwanis members: the current District Administrators of Circle K, Key Club and KIWIN'S, four (4) to six (6) members plus the Chairman will be appointed annually by the Foundation President. All members are subject to annual approval by the Foundation Board of Directors.
- B. Ex-officio members of the Committee are the Secretary/Treasurer of the Foundation, Department Director of SLP (if one is appointed by the District Governor), the District Director of Service Leadership Programs, the President of the Foundation, the District Governor and the District Governor-elect.
- C. The Committee shall have a Chairman, Vice Chairman and Secretary. When there is a vacancy, the members of the Committee shall recommend to the Foundation Board of Directors a successor for the appointment.
- D. The Chairman shall preside at all meetings, in his/her absence, the Vice-Chairman shall preside. The Secretary shall take the minutes of each meeting, and shall send a copy to each member. The District Director of Service Leadership Programs will be the liaison member between the youth groups and this Committee.

221 Committee Responsibilities

- A. To direct all fund raising activities with the approval of the Foundation Board of Directors.
- B. To supervise the promotion for all funds.
- C. Direct all funds collected payable to the Kiwanis Cal-Nev-Ha Foundation for deposit to the Kenneth C. Forrer, M.D., Scholarship Fund.
- D. To analyze all disbursements. Payments to be made upon request of the Committee by the Foundation Secretary/Treasurer.
- E. The Foundation Board shall, after careful analysis, have the right to accept or refuse any contribution or action taken by this Committee.

222 Awards Committee

222.1 Each Service Leadership Programs group shall be represented by a Committee to select each year's recipients of awards. Personnel of each Committee shall be appointed by the Foundation President as follows:

- A. The Chairman shall be a member of the Foundation Board of Directors.
- B. The Committee shall consist of five (5) adult judges for every 75 applications to be judged. Judges shall not be members of any Service Leadership Program.
- C. The District Administrator or their representative shall be present in an advisory role only.

222.2 This Committee will serve for a term of one (1) year. The Chairman will have the responsibility of calling the meeting and must be present. A quorum must be present to make selections. The Chairman shall submit a list of the students selected and the scholarship amounts awarded to the Foundation Secretary/Treasurer within three (3) days of the scholarship selection. The report shall be signed by all members of the Committee who were present.

223 Application Procedure

- A. Applications must be made on the "Scholarship Application" Form.
- B. School transcripts must be submitted for Circle K. Grade Point Average verified by the Faculty Advisor will be accepted for Key Clubs and KIWIN'S.
- C. Applications must be received on or before the established date in the Kiwanis District office.
- D. Scholarship awards will be announced at the Service Leadership Programs District Convention and presented by the President of the Foundation or his/her representative.

224 Scholarship Selections

- A. Award selection shall be made on criteria as developed by the Kenneth C. Ferror, M.D., Scholarship Committee.
- B. No more than one-third (1/3) of the total scholarship amounts may be awarded to elected board members of the respective organizations.

225 Payment of Awards

The Kiwanis Cal-Nev-Ha Foundation will send checks directly to the students selected upon receipt of an acceptable proof of registration. The scholarship award shall be valid until October 15th of the calendar year following the date of the presentation.

226 Scholarship Amounts

- A. Prior to scholarship judging each year, the Foundation will advise the three (3) committees of the amount available for scholarships. The Finance Committee will determine this amount after considering the interest earned and ½ of the funds contributed by the respective Service Leadership Programs organizations.
- B. The amount of the scholarship awards will be reviewed and approved annually by the Foundation Board. Awards shall be not less than \$750 or more than \$2,500.
- C. It shall be the responsibility of the Awards Committee to determine the amount of each scholarship awarded.

(Note: Committee name was changed as a housekeeping change. Additionally, SOAP was changed to Service Leadership Programs as housekeeping - November 2007)