

120 Grants Committee

Grant applications received by the Kiwanis Cal-Nev-Ha Foundation will be handled through a Grant Committee.

120.1 Structure

- A. The Committee will consist of at least 5 members.
- B. Turn around time from the time a completed application is received should be two weeks or less.

121 Club, PTP and SLP Grants

- A. Develop and maintain club grant, PTP grant and SLP grant applications and information forms;
- B. Coordinate club grant, PTP grant and SLP grant applications and information with the Foundation office staff;
- C. Review and approve club grant, PTP grant and SLP grant applications within the stated guidelines;
- D. Communicate with clubs regarding their applications;
- E. Inform the Foundation Board of Directors of club grant, PTP grant and SLP grant status on a regular basis, as to grants approved or rejected, amounts approved and grant requests pending.

122 Division Grants and Multi-club Grants

- A. Develop and maintain division grant and multi-club grant applications and information forms. Special grants will be handled on a case by case basis with no specific application required;
- B. Coordinate division grant, multi-club grant and special grant applications with the Foundation office staff;
- C. Review and approve division grant, multi-club grant and special grant applications within the stated guidelines;
- D. Communicate with the Division's Lt. Governor or applicants regarding their applications;
- E. Inform the Foundation Board of Directors of division grant, multi-club grant and special grant status on a regular basis, as to grants approved or rejected, amounts approved and grant requests pending.

123 Grant Limitations

- A. Club grants shall be limited to 25% of the total project cost up to a maximum amount of \$1,500.
- B. PTP grants shall be provided as matching funds up to a maximum amount of \$2,000.
- C. SLP grants shall be provided as matching funds for PTP projects only up to a maximum amount of \$250.
- D. Division and multi-club grants shall only be for PTP purposes and shall not exceed a maximum amount of \$5,000.
- E. Special grants shall be approved up to a maximum amount of \$5,000 at the Committee level. The Foundation Board of Directors must approve grants in excess of \$5,000.